

BILL NO. S-91-12-28

SPECIAL ORDINANCE NO. S- 332-91

AN ORDINANCE approving the awarding of Reference #20SD006 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and EASTMAN KODAK for for the Office Services Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #20SD006 between the City of Fort Wayne, by and through its Department of Purchasing and EASTMAN KODAK for the Office Services Department, respectfully for:

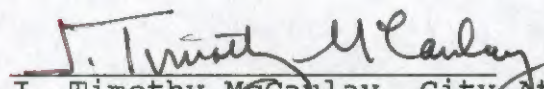
the lease purchase of a copy machine and maintenance agreement for the Office Services Department;

involving a total cost of Twenty-Four Thousand Nine Hundred Fifteen and no/100+/- Dollars (\$24,915.00), all as more particularly set forth in said Reference #20SD006 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCauley, City Attorney



REF. NO.: 20SD006  
DEPT: OFFICE SERVICES  
DATE: 12/04/91  
ITEM/SERVICE: COPY MACHINE (LEASE & MAINT)

PURCHASING INFORMATION

ADVERTISED BID: NO

DATES ADVERTISED:

OPENING DATE:

WRITTEN QUOTE: NO

DUE DATE:

VERBAL QUOTE: YES

SINGLE SOURCE: NO

NO. OF VENDORS NOTIFIED:

NO. OF VENDORS RECEIVING BID:

NO. OF VENDORS RETURNING BID:

NO. OF VENDORS DISQUALIFIED:

NO. OF VENDORS NOT RESPONDING:

DATE SENT TO DEPT FOR RECOMM:

DATE RECOMMENDATION REC'D IN PURCH

COUNCIL INFORMATION	DATES SENT	EXTENSION DATES
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DATE INFO SENT TO LAW DEPT:	12/05/91	
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INTRODUCTION DATE:	12/10/91	
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DISCUSSION DATE:	12/19/91	
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PASSAGE DATE:	01/07/92	
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ORDINANCE NO:

AMOUNT APPROVED AND/OR SPENT  
LAST YEAR:

-- OPTIONS --	KODAK	XEROX
Monthly Use Charge	\$ 1,015.00	\$ 1,157.00
Monthly Maintenance	\$ 1,250.00 (FIRM)	\$ +/- 978.00 * (VARIABLE)
Automatic Stapler/month	\$ 0.00	\$ 152.00
Reduce/Enlarge	\$ 0.00	\$ 203.00
Duplex	\$ 0.00	\$ 64.00
MONTHLY PAYMENT/FIRM		
60 MONTHS/WE OWN!!!	\$ 2,265.0000	
MONTHLY PAYMENT/VARIABLE		
RENTED EQUIPMENT		\$ +/-2,554.0000
* Monthly Meter Use Charge		
Xerox Per Copy Price		\$ 0.0015
" + First 10 Charge"		\$ 0.0317
SUPPLIES		
Toner/Dry Ink	\$ 27.05	\$ 23.00
Developer	\$ 40.95	\$ 159.00
Fuser Lube		\$ 14.55
**OUTRIGHT PURCHASE**		
KODAK - NEW EQUIP.	\$ 43,500.0000	
MONTHLY MAINTENANCE	\$ 1,250.0000	
XEROX - 5 YRS. OLD		\$ 38,268.0000
+ MONTHLY MAINT.		\$ +/-1,392.0000

Kodak proposes Nov. Dec. Jan. for the lease charge only! They would lease it to us @ \$1,015 per month or \$3,045. No maintenance charge!

Our buy-out contract price with Xerox is \$2,442. Kodak would give us \$5,000 for that buy-out so the balance would almost pay for the initial three months proposal. We would only have to pay the difference of \$487. Then.....

In February we would contract for 11 months on the lease agreement @ \$1,015 - \$11,165 first year. Maintenance would then be \$1,250 per month or \$13,750 for the remaining eleven months. This would be for 60 months then the machine is ours!



Read the first time in full and on motion by Redd, seconded by Edmonds, and duly adopted, read the second time by title and referred to the Committee on City Clerk (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_, day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 12-10-91

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Burns, seconded by Edmonds, and duly adopted, placed on its passage. PASSED ~~1091~~ by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>9</u>			
<u>BRADBURY</u>	<u>✓</u>			
<u>BURNS</u>	<u>✓</u>			
<u>EDMONDS</u>	<u>✓</u>			
<u>GIAQUINTA</u>	<u>✓</u>			
<u>HENRY</u>	<u>✓</u>			
<u>LONG</u>	<u>✓</u>			
<u>REDD</u>	<u>✓</u>			
<u>SCHMIDT</u>	<u>✓</u>			
<u>TALARICO</u>	<u>✓</u>			

DATED: 12-26-91

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) ~~(APPROPRIATION)~~ (GENERAL) (SPECIAL) (ZONING MAP) ORDINANCE RESOLUTION NO. 332-91 on the 26th day of December, 1991

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Samuel J. Talarico  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 27th day of December, 1991, at the hour of 1:30 o'clock P. M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 3rd day of January, 1992, at the hour of 11:55 o'clock P. M., E.S.T.

PAUL HELMKE  
PAUL HELMKE, MAYOR

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 20SD006 for the lease purchase of a copy machine and a maintenance agreement for the Office Services Department.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED:

EFFECT OF PASSAGE: Copy machine will improve performance, technology and cost savings. *1-91-12-28*

IF REPLACEMENT, WHAT NECESSITATES: Cost savings will be approximately \$300.00 per month.

EFFECT OF NON-PASSAGE: In-house copying would have to be sent to a copy center at an increased cost to the City.

MONIES INVOLVED: Eastman Kodak \$24915.00+/-

ACCOUNT INFO: Office Services 701-906-OFFC-4363

PRICE AGREEMENT: YES

PURCHASE ORDER: NO

SOURCE OF FUNDING: Office Services Department

PRIOR APPROVAL: No  
(IF APPLICABLE)

DATE:



BILL NO. S-91-12-28

REPORT OF THE COMMITTEE ON CITY UTILITIES

PAUL M. BURNS, CHAIRMAN  
CHARLES B. REDD, VICE CHAIRMAN  
EDMONDS, LONG, SCHMIDT

WE, YOUR COMMITTEE ON CITY UTILITIES TO WHOM WAS

REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving the awarding  
of Reference #20SD006 by the City of Fort Wayne, Indiana, by  
and through its Department of Purchasing and EASTMAN KODAK for  
the Office Services Department

HAVE HAD SAID (ORDINANCE) ~~(RESOLUTION)~~ UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) ~~(RESOLUTION)~~

DO PASS

DO NOT PASS

ABSTAIN

NO REC

*[Handwritten signatures: Charles B. Redd, Charles B. Redd, Samuel H. Talbot, D. S. H., J. Brabury]*

DATED: 12-19-91

Sandra E. Kennedy  
City Clerk